



COAL INDIA LIMITED
"COAL BHAWAN"
10 NETAJI SUBHAS ROAD
KOLKATA – 700001

No. CIL/C-5A(v)/DPC(E6-E7)/52215/1918

CIRCULAR

Date : 14.01.2011
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Sub: Promotion of Executives from E6 to E7 Grade

DPC for promotion of Executives from E6 to E7 grade is going to be held shortly on the principle of **Merit-cum-Seniority** & paper DPC as approved by the Board of Directors of CIL..

The EER ratings/marks are the major component in the DPC. If EER ratings/marks for any particular year is not available , then 0(Zero) marks will be awarded for that year. Accordingly the executive will get less marks in totality resulting in empanelment in position as per the marks obtained..

Late receipt of EER ratings/marks **will not be entertained** and there will be no change in the panel position once drawn by the DPC. The re-fixation of seniority position on late submission of EER ratings/marks and granting Notional Seniority will not be considered.

The non-forwarding of EER by the Reporting / Reviewing Officer will attract disciplinary action as per CDA Rules 1978 for imposition of major penalty.

All Executives are advised to submit the EER , Reporting & Reviewing Officers to forward the same to respective EE divisions. EE Divisions of the Subsidiaries are instructed to forward the EER ratings/marks of all the executives of their respective subsidiaries to CIL **on or before 05th February'2011**.

This issues with approval of the Competent Authority.


(H Kujur)

General Manager (Personnel)

Distribution:

1. CMD, ECL/BCCL/CCL/SECL/WCL/NCL/MCL/CMPDI
2. D (P&IR)/D (F)/D(T)/D (Mktg), CIL, Kolkata
3. CVO, CIL, Kolkata
4. D (P), ECL/BCCL/CCL/WCL/SECL/NCL/MCL
5. D (RD&T), CMPDI, Ranchi
6. ED, IICM, Ranchi
7. CGM/TS to Chairman, CIL, Kolkata
8. CGM(P)/GM(P), ECL/BCCL/CCL/WCL/SECL/NCL/MCL/CMPDIL
9. CGM(MP&IR), CIL, Kolkata / CGM, NEC, Margeritha, Assam /GM, CIL, New Delhi
10. CGM(Finance), CIL, Kolkata
11. Company Secretary, CIL, Kolkata.
12. GM(Telecom),CIL – with a request to upload the same in CIL website intranet under CIL Rules / internet under Info – Circulars. Soft Copy e-mailed .
13. GM, CIL Centralised Cell, Ranchi
14. President / Secretary General, CMOAI(Apex)
15. All Executives
16. Guard file