

कोल इण्डिया लिमिटेड
(भारत सरकार का उपक्रम)
COAL INDIA LIMITED
(A Govt. of India Enterprise)
कोल भवन "COAL BHAWAN"
Premise No. 04, MAR, Plot No. AF-III
Action Area-1A, Newtown, Rajarhat
KOLKATA-700156 (WB)



एक महारत्न कंपनी
A Maharatna Company

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POLICY CELL
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(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/ED Post/489

दिनांक: 12.10.2020

कार्यालय ज्ञापन

विषय: Amendment in the Job Specifications of Executive Director – E9 Posts

In reference to CIL OM No. CIL/C5A(PC)/ED Post/470 dated 17.08.2020, the Committee of CIL FDs in its 241st meeting held on 07.10.2020 has approved the following amendments in the Job Specifications of Executive Director Posts for implementation with immediate effect:

Sl. No.	Post	Item	Existing provision	Amended provision
1	ED (IICM)	Minimum Qualification	1st Class or High 2nd Class Post Graduate Degree/ diploma with specialization in HR (Or) 1st Class or High 2nd Class Post Graduate Degree/ Diploma/ B.Tech./ M.Tech. in any branch of Engineering. Desirable qualification: Experience in HRD dealing with special knowledge of various types of training and Ph.D. or Doctorate Degree in any field.	Degree in Engineering (any discipline)/ CA/ MSW/ MBA or equivalent. Desirable qualification: Ph.D. or Doctorate Degree in any field.
2	ED (Materials & Contracts)	Minimum Experience	2 years experience in E8 grade in Materials Management discipline.	2 years experience in E8 grade in Materials Management discipline/ Contract Management department.
3	ED (Community Development)	Minimum Qualification	Minimum 2 years full time Post Graduate degree or Post graduate diploma (from a recognized University/ Institute) in Community Development/ Rural development/ Community Organization & Development Practice/ Urban & Rural Community Development/ Rural & Tribal Development/ Development Management/ Rural Management. (Or) Minimum 2 years Full time Post Graduate Degree (from a recognized University/ Institute) in Social Work with specializations – Community Development/ Rural development/ Community Organization & Development Practice/ Urban & Rural Community Development/ Rural & Tribal	Degree in Engineering (any discipline)/ CA/ MSW/ MBA or equivalent. Desirable qualification: Post Graduate Degree or Post Graduate Diploma in Management/ Social Work or equivalent.

Sl. No.	Post	Item	Existing provision	Amended provision
			Development/ Development Management.	
		Minimum Experience	2 years experience in E8 grade in Community Development discipline.	2 years experience in E8 grade. However, in the last 5 years, the candidate should have minimum 2 years experience in various areas of Community Development/ CSR activities.

This is for information and compliance by all concerned.

Neela Prasad
12/10/2020

(नीला प्रसाद)

महाप्रबंधक (का./नीति)

ई-मेल के माध्यम से वितरण:

1. D(T)/ D (P&IR)/ D (F)/ D(M), CIL
2. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
3. CVO, CIL
4. D(P), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
5. D(T/CRD), CMPDIL
6. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
7. GM/TS to Chairman, CIL
8. GM(P/EE), CIL
9. GM, NEC
10. HoD, CIL NDLO
11. HoD, IICM
12. Dy.GM (System), CIL – with a request to please upload the same in CIL website for information and compliance by all concerned.