

567

कोल इण्डिया लिमिटेड

10, नेताजी सुभाष रोड, कलकत्ता-700 001, W. B.
 फोन : 033 248 8099, ग्राम : कोल इण्डिया
 फैक्स : 033-2243 5778
 ईमेल : telecil@cat2.vsnl.net.in
 वेबसाइट : www.coalindia.nic.in
 MATERIAL MANAGEMENT DIVISION



Coal India Limited

10, NETAJI SUBHAS ROAD, CALCUTTA-700 001, W. B.
 PHONE : 033 248 8099, GRAM : COAL INDIA
 FAX : 033- 2243 5778
 E-MAIL : telecil@cat2.vsnl.net.in
 WEBSITE : www.coalindia.nic.in
 MATERIAL MANAGEMENT DIVISION

संदर्भ संख्या Ref. No.....

दिथि Date... 31/12/08

CIL/C2D/ Integrity Pact /2008/022/166

OFFICE ORDER

Sub: Implementation of Integrity Pact Program at CIL and its Subsidiary Companies

A meeting of Independent External Monitors (IEMs) was held at Kolkata on 06.11.2008 and following decisions have been taken to streamline the implementation of Integrity Pact Program:


1. CIL and each of its subsidiaries will have two Nodal Officers. One Nodal Officer will look after the Administrative arrangements like Travel, Accommodation, Local Conveyance etc. Another Nodal Officer will look into the requirement relating to providing necessary documents and holding of meetings etc. as and when required in process of handling of particular complaint.
2. CIL has got its offices and regional sales offices at various places including Ahmedabad, Bangalore, Mumbai, Chandigarh, Chennai, New Delhi, Jaipur, Lucknow, Patna, Hyderabad, Bhopal, Bhubaneswar and Corporate Office at Kolkata and subsidiary HQs at Ranchi, Dhanbad, Asansol, Singrauli, Sambalpur, Bilaspur & Nagpur. Whenever IEMs located in these places want certain secretarial assistance or need office space for some work relating to complaint reference, facilities available at these offices may be availed by IEMs. Necessary assistance to the IEMs have to be provided by these offices.
3. As regards engagement of lawyers/accountants etc, IEMs may kindly let CIL/Subsidiaries know of such needs. On receipt of the same, names of lawyers or advocates & chartered accountants empanelled by CIL/Subsidiary companies would be sent to them. IEMs can select any one of them from the panel. Payment of such services will be made by CIL/ subsidiary companies, after their bills are accepted and forwarded to the respective nodal officers by the IEMs.
4. A demand draft / payable at par cheque for Rs.1000/- would be forwarded to IEMs along with the letter nominating them as IEM in a particular tender. However, Rs.10000/- shall be payable for all references made to IEMs against a tender and on submission of the report and recommendation of the IEM related to the same

-P/2-

5. The names and contact addresses of the IEMs must be given in the tender documents floated. There is no need to seek acceptance and acknowledge from IEMs, as the IEMs have already been empanelled.
6. While forwarding any complaint to the IEMs, a complete brief about the case should be prepared and forwarded to the IEMs alongwith the copy of the complaint.

All the CMDs are requested to nominate two Nodal Officers and intimate the names alongwith their contact details to IEMs and issue necessary instructions for implementation of above decisions.

This issues with the approval of Chairman,CIL


 (N C Jha) 30/12/08
 Director (Technical)

Distribution:

1. Chairman, CIL
2. CVO, CIL
3. Director (Fin.)/ Director (MP&IR), /Director(Marketing)CIL
4. All IEMs
5. CMD BCCL/CCL/CMPDIL/ECL/MCL/NCL/SECL/WCL
6. CGM, NEC
7. CGM(Fin), CIL
8. CGM(S&M), CIL
9. All HODs under Technical Directorate, CIL- for nominating a nodal officer from their department.
10. CGM/GM/RSM, All CIL Offices at Ahmedabad, Bangalore, Mumbai, Chandigarh, Chennai, New Delhi, Jaipur, Lucknow, Patna, Hyderabad, Bhopal, and Bhubaneswar.
11. TS to Chairman, CIL for nominating a nodal officer from Administration Deptt. CIL as per para 1 of this letter, to look after the administrative arrangements for IEMs.
12. HOD(Administration), CIL