

कोल इण्डिया लिमिटेड

महाराष्ट्र कंपनी

10, नैनापी सुभाष रोड, कोलकाता-700001  
फोन: 033 2248 8099, फॅक्स: 033 2243 3316  
www.coalindia.in



Coal India Limited

(A Maharatna Company)

10, N S ROAD, KOLKATA - 700001, W.B.  
PHONE: 033 2248 8099, FAX: 033-2243 3316  
www.coalindia.in

Ref. No. CIL/ C5A(ii) /Sensitive/4370

Dated: 20.11.2013

The Director (Personnel),  
BCCL, Dhanbad/ NCL, Singrauli/ CCL, Ranchi /WCL, Nagpur  
SECL, Bilaspur/ MCL, Sambalpur /ECL, Sanctoria  
The Director (T/P&D), CMPDIL, Ranchi.

Sub: - Transfer/rotation of officials working in sensitive post.

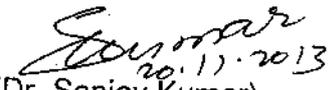
Dear Sir/Madam,

Secretary, Central Vigilance Commission vide Circular No. 03/09/13(copy enclosed) by referring to various Commission's instructions regarding identification & rotation of officials/staff working in Sensitive posts, has emphasized for periodical rotation of officials holding Sensitive posts/jobs and to ensure strict compliance of Commission's guidelines. Further, it has also been advised to specifically report the action taken indicating the number of officials rotated / transferred in their respective organization in the monthly report of CVO's submitted to commission.

The revised list of Sensitive post in Executive and Non-executive cadre has already been circulated vide CILs' O.M. Dated 15.11.2013 (copy enclosed). As per extant transfer policy the executives of E7 & E8 grade completing 05 years in sensitive jobs/posts are being transferred from one subsidiary to another by CIL.

In view of the above, it is requested to ensure strict compliance of the Commission's guidelines and also advise the concerned to compile data of officers in E7 & E8 grade holding Sensitive posts/jobs in your subsidiary company for 05 years or more, as on 1<sup>st</sup> day of every month and to forward the same list to CIL by 7<sup>th</sup> of every month.

Yours faithfully,

  
20.11.2013  
(Dr. Sanjay Kumar)

General Manager (Personnel)

Encl: as above

Copy to:

CVO, CIL, Kolkata

CGM/TS to Chairman, CIL, Kolkata

TS to D(P&IR)/D(T)/ D(Mktg)/D(F), CIL, Kolkata

GM, NEC, Guwahati/GM, CIL, New Delhi/GM(Excvt.), IICM, Ranchi

HOD's of Executive Establishment of all subsidiary companies.

Sr. Manager, C-5A(iv), CIL, Kolkata

San AKG

