

कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

COAL INDIA LIMITED

(A Govt. of India Enterprise)

कोल भवन "COAL BHAWAN"

PREMISE NO: 04, MAR, PLOT NO: AF-III

ACTION AREA-1A, NEW TOWN, RAJHARHAT
KOLKATA-700156 (WB)



एक महारत्नकंपनी
A Maharatna Company



PERSONNEL DIVISION
POLICY CELL

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WEBSITE: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

Ref : CIL/C5A (PC)/Leave/44

Date: 12.02.2019

OFFICE MEMORANDUM

Subject: Applicability of Holidays to Executives of CIL & its Subsidiaries working at all Joint Venture Companies of CIL

For seamless working of all Executives of CIL & its Subsidiaries at all Joint Venture Companies of CIL, the Competent Authority has approved the following with immediate effect:

Holidays (both general & restricted) are to be governed as per the Rules of the concerned Joint Venture Company for all Executives of CIL & its Subsidiaries deputed to work in the Joint Venture Company. However, the general leave rules of the said Executives are to be governed only as per "Coal India Executive Leave Rules 2010.

This is for information and compliance by all concerned.


(PVKRM Rao)

General Manager (P/Rect/ PC)

Distribution through e-Mail:

1. D (P&IR)/ D (F)/ D (T)/ D (M), CIL
2. CMD, ECL/ BCCL/ CCL/ NCL/ SECL/ WCL/ MCL/ CMPDIL
3. CVO, CIL
4. Functional Directors, ECL/ BCCL/ CCL/ NCL/ SECL/ WCL/ MCL/ CMPDIL
5. CVO, ECL/ BCCL/ CCL/ NCL/ SECL/ WCL/ MCL/ CMPDIL
6. GM/TS to Chairman, CIL
7. GM/ HoD (P/EE), CIL/ ECL/ BCCL/ CCL/ NCL/ SECL/ WCL/ MCL/ CMPDIL
8. GM/ HoD (Finance), CIL/ ECL/ BCCL/ CCL/ NCL/ SECL/ WCL/ MCL/ CMPDIL
9. GM (Coal Videsh), CIL
10. GM, New Delhi Office
11. GM/ HoD(IICM)
12. GM, NEC
13. GM (System), CIL – with a request to please upload the same in CIL website for information to all concerned for implementation.
14. Master File