

कोल इण्डिया लिमिटेड

महारात्न कम्पनी

(भारत सरकार का उपक्रम)

कॉरपोरेट पहचान सं. L23109WB1973GOI028844

एक्शन एरिया-1ए, न्यू टाउन, राजरहाट, कोलकाता-700156

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वेबसाइट: www.coalindia.in



Coal India Limited

A Maharatna Company
(A Govt. of India Enterprise)

Corporate Identity No.- L23109WB1973GOI028844

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Ref: CIL/C5A (PC)/PMS/1375

Date: 17.05.2016

OFFICE MEMORANDUM

Subject: Appraisal Schedule of PRIDE/ PAR for the FY 2015-16

The following schedule has been approved for the final appraisal of Online PRIDE/ PAR in respect of the FY 2015-16:

Task	Responsibility	Normal Timeline	Extended Timeline with penalty
Self-Appraisal	Executive concerned	From 1 st June, 2016 to 20 th June, 2016	From 21 st June, 2016 to 25 th June, 2016
Review by Reporting Authority under PRIDE/ PAR	Reporting Authority	By 30 th June, 2016	From 1 st July, 2016 to 5 th July, 2016
Appraisal by the Accepting Authority under PRIDE	Accepting Authority	From 6 th July, 2016 to 25 th July, 2016	From 26 th July, 2016 to 31 st July, 2016
Review by Reviewing Authority under PAR	Reviewing Authority	By 15 th July, 2016	
Appraisal by the Accepting Authority under PAR	Accepting Authority	From 16 th July, 2016 to 31 st July, 2016	
Review of 'Poor' ratings by the Appellate Authority under PRIDE	Appellate Authority	From 1 st August, 2016 to 15 th August, 2016	
Moderation	System	From 16 th August, 2016 to 31 st August, 2016	
Communication to the Concerned Executive	System	1 st September, 2016	

The System will be active from 01.06.2016 for appraisal & all the Executives are requested to complete their appraisal process as per the above schedule.

This issues with the approval of the Director(P&IR), CIL.


(Charles Juster)

Dy. General Manager (P/PC)

Distribution:

1. The Director (P&IR)/ Director (T)/ Director (F)/ Director(M), CIL
2. The CMDs of ECL/ BCCL/ CCL/ NCL/ WCL/ SECL/ MCL/ CMPDI
3. The CVO, CIL
4. The Director (P), ECL/ BCCL/ CCL/ NCL/ WCL/ SECL/ MCL
5. The Director (T/P&D), CMPDI
6. The CGM/TS to Chairman, CIL
7. The GM(P/EE), CIL
8. The HOD, IICM
9. The GM(ICT), CMPDIL
10. The GM/HOD(P/EE), ECL/ BCCL/ CCL/ NCL/ WCL/ SECL/ MCL/ CMPDI/ NEC
11. The GM(Telecom) CIL: with a request to upload the same in CIL website under Circulars – Soft copy emailed.