

Coal India Limited
(A Govt. of India Enterprise)

कोल इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)



A Maharatna Company

CIN.L23109WB1973GOI028844

Website: www.coalindia.in

VIGILANCE DIVISION

सतर्कता विभाग

"COAL BHAWAN"

Premises No. 04 MAR, Plot No. AF-III

Action Area - 1A, New Town, Rajarhat

Kolkata 700156 (WB)

Ph. (033)2324 4134/4152, Fax: 2324 4055

E-Mail: cvo.cil@coalindia.in

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कार्यालय ज्ञापन / Office Memorandum

Numerous complaints have been received against procurement of fabricated items in the name of rest shelter, blasting shelter, mobile pit shelter, spacious rest shelter, watch tower various types of fencing item, conveyor brackets on different names, steel cogs, steel props, steel sleepers, various fabrication items for belt conveyor with varying nomenclature (like discharge guard for conveyors, self-aligning adjustable roller bracket, hangers for bottom roller, loop take up assembly, tail end assembly, walkway plates, dust collector, wiper assembly,) etc. All these items are basically steel fabricated items and do not have requirement of any sort of special / specialized technology but were procured with restrictive eligibility / provency criteria at very high cost.

In order to prevent repetition of the such irregularity/mistake the following guidelines shall be strictly adhered to for increasing Competitiveness of tenders for procurement of such fabricated items:

- (i) Possibility should be explored to manufacture the required fabricated item departmentally in the same Area or in other Areas of the Subsidiary.
- (ii) Consolidated requirement of the Area / Company should be considered for floating Open Tender with detailed specification, dimensional drawing, approximate weight and scope of work. Splitting of requirements should not be allowed.
- (iii) The description of indented items should be clear. The indent should be accompanied with a certificate from the indenting authorities to the effect that the specification/description and drawing are complete and without any ambiguity.
- (iv) The cost estimation may be got prepared from Civil Engineering Department in the light of prevailing rate as per SOR and market rate for the items not covered in SOR. This estimated value shall be considered for preparation of Indent, if found to be lower than LPP.
- (v) While scrutinizing the indent, the HoD of concerned technical deptt shall examine that the details of the item provided in the indent is correct, complete and cost estimation has been done properly. If not so, necessary correction shall be made by them before forwarding the indent for concurrence and approval. A certificate need to be provided by the HoD of concerned technical department to this effect.

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- (vi) The concurring authority and the approving authority shall ensure that the proposal is complete in all respect before according concurrence/approval of indent.
- (vii) MM dcptt shall ensure compliance of the above guideline before initiation of procurement of such items.
- (viii) The provency criteria should include tendered items as well as similar items. General fabrication work of same or higher Quantum of Work Done in terms of Weight shall be considered as similar items irrespective of nomenclature. Wherever, technical parameters and testing norms are to be complied as per DGMS circular (like steel cogs, steel props etc.), the same may be made a part of Technical specification.
- (ix) The cost estimation of Civil Engineering Deptt. (the cost of raw materials and other input costs like labour cost etc.) shall also be considered for justification of L-1 offered Price in addition to LPP by the Tender Committee, concurring authority and approving authority.

This has approval of Chairman, CIL.

मनोज कुमार
6.6.12

(मनोज कुमार)

मुख्य सतर्कता अधिकारी

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